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| 07/03/2019 |

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| Meeting Notes |

# Attending

Oscar Gilley

Joe Lowthian

James O’Connor

Imran Mohammed

Ethan Goodchild

Will comber

Titas Alvikas

Edward Philips

Joe Lawrence

## Announcements

* Weekly report from all team members.
* Review Specification
* Review Test Plan
* Submit Specification and Test Plan
* Tasks for next week

## Discussion

* Over the past week, the team had focused on their tasks for the application. Each team leader gave a progress update on what they had completed. Additionally, if a team member had a problem with their task, the whole team would pitch in with different ideas on how to get around the given problem.
* The primary focus of this meeting was to go over the specification and test plan before the looming deadline. There were various aspects of both the specification and test plan which had to be altered, such as adding more tests for the test plan. On the specification side, a UML diagram had to be altered as a various small formatting error.
* New tasks were allocated in this meeting to be completed by the next meeting. This included tasks such as developing a navigation bar, testing the route-finding algorithm and data collection of all rooms.

## Roundtable

As a whole, this meeting was fairly productive, the team went over the specification and test plan before the submission to ensure they were up to the high standard each team member wanted.